**Facilitator’s Online Presence Strategy**

**Summary.**

* Being online and making comments during the discussion.
* Poke inactive participant to keep them onboard.
* Giving participant quizzes and assignment and giving feedback from the same.
* Activities in the module should have a fixed milestone
* Use group emails, whatsapps etc. for communication
* Establish timetable which are agreed by the participants and the facilitators
* Remind participant on scheduled sessions early enough.
* Set time for discussion and chats
* Start and monitor discussion
* Provide email a ddresses and other contact like facebook for ease of communication.
* Regular interaction with participant is very important.
* Record messages that relate to participant progress and upload it timely.