**Facilitators Online Presence Summary**

Following the discussion, there are a number of ways that indicate the facilitator’s online presence notably:-

* Recording a message that indicates the progress made by each student involved in the online course. This will definitely enable the facilitator track those that could be having a problem
* Updating news box regularly
* Making comments during chats but criticism should be through private email messages at the end of the chat
* Nudging or probing people who are not making progress using private email messages
* Making an agreement with members contributions and reserving comments to the end of the discussion
* Provision of quizzes, assignments and immediate feedback will indicate the presence of online facilitator
* Maintaining of a news forum
* Making an agreement on when to meet and having reminder message to news box or group email so that members will be prompt
* Provision of email addresses and other contact modes like social media ie wiki, Facebook and Whatsapp or twitter
* Having regular interaction
* Wrap some concepts learned that week as a way of introduction to the activities of the following week.