

# KICTCFT Negotiated Minimal Criteria for Online Facilitators



## Facilitator Competency

- Intermediary level of ICT competency
- Thorough knowledge of KICTCFT Course
- Monitor learner progress



## Facilitator Communication

- Be a clear communicator
- Establish clear goals, objectives and expectations
- Provide a timetable of activities
- Respond to feedback in a timely, thoughtful manner
- Keep the discussion on the topic
- Bring closure to each topic before moving on
- Create summaries
- Encourage participants to use peers



## Facilitator Availability

- Be available on a regular basis but not 24/7 as the participants need to be independent learners



## Facilitator Presence

- Make everyone feel at home and welcome - create a comfortable environment
- Does not overwhelm or dominate but encourage critical thinking
- Model the behaviour and actions you want the participants to emulate
- Respect all opinions
- Monitor learner progress