

Course Logistics: KICTCFT Online Facilitation Course

Introduction

Welcome all. This document is designed to provide you with some background on how the course has been organised to make sure you are not working in isolation and randomly accessing the course resources.

Course Details

Title:	KICTCFT Online Facilitation Course
Dates:	Tuesday 19 th July 2016 at 08h00 – Sunday 31 st July 2016 at 23h00
Notional Hours:	16 hours in total
Recommended Study time:	75 minutes a day
Mode:	Online (Moodle)
Participants:	Individuals nominated to provide support for the KICTCFT Course

Course Outcomes

On completion participants should be able to;

- Develop mechanisms in Moodle prior to launch to support online facilitation of learners
- Facilitate learning during a course
- Promote and support the development of an online community
- Manage the class logistics during a course
- Provide limited technical support during a course

Course Content

1. Facilitation Roles and Activities
2. Online Facilitator Competencies
3. 1st Facilitator's Hat: Facilitating Learning (Pedagogy)
4. 2nd Facilitator's Hat: Facilitating Social Interactions
5. 3rd Facilitator's Hat: Managerial Support
6. 4th Facilitators Hat: Technical / Platform Support
7. Final Assignment: Creation of a Facilitator's Course Welcome Video

Assessment Strategy

Minimum requirements to qualify for the Certificate of Course Participation

Participation:	Participants must partake in at least 3 forum discussions during the course
Assignment:	Participants must submit and meet minimum requirements (80%) for the course final assignment.

Facilitator Details

Facilitators:	Andrew Moore (andryn@nba.co.za, Skype: andryn2) Benita Gomes (benitagomes@nba.co.za , Skype: benitagomes)
Office Hours:	Use e-mail for asynchronous queries Use Skype for synchronous support, 19h00-20h00, East Africa Time